



Southway, Guildford, Surrey GU2 8DU
www.kingscollegeguildford.com

Premises Assistant

Start date: as soon as possible, full time (shift hours by agreement)

About us:

- OFSTED “Good” school (July 2018)
- Exceptional record of staff development
- Positive, happy and uplifting culture and ethos
- Excellent buildings and facilities, including projectors in every classroom, visualisers and brand new full sized 3G pitch
- Fully comprehensive community school

The role:

We are seeking to appoint a Premises Assistant who will work with the Premises Team to ensure that the College site and buildings are managed and maintained to a high standard. The Premises Team operate a split shift system during the week during term time to provide cover for all hours of College business as well as cover for school events and lettings.

The successful candidate will have a good understanding of premises maintenance. Duties will include security of school and grounds, portering and minor repairs. This is an ideal position for a self-motivated and adaptable handy person who could identify opportunities to enhance our school environment.

This is a permanent, full time position for 36 hours a week, 52 weeks per year, working on a shift pattern. The pay scale is GS-4 depending on skills and experience (£18,698 - £20,653 per annum)

You should be able to inspire and motivate young people and establish really successful and positive relationships with all students. You should be resourceful and innovative and have the ability to engage and inspire both staff and pupils.

For further information please contact Teresa Baker on 01483 458956 or via email on t.baker@kingscollegeguildford.com. Details of the school and an application form are available on our school website: www.kingscollegeguildford.com.

Closing date for applications: Monday 30th September 2019 at 4.00pm

Interviews: date to be confirmed

Kings College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all successful candidates