

Area	Pre-control rating		SCC recommended controls/ Mitigation and Protective Measures	In place?	Setting-specific adaptations	Action		Post-control rating
	H/M/L			Yes, No or N/A	To control measures to reduce the risk or the reasons why the recommended standard cannot be met.	Who	When	H/M/L
1 Policies and Procedures								
1.1 Awareness of and adherence to policies and procedures	Medium	1	Health and Safety Policy has been updated in light of the COVID-19 advice	Yes		MCK	Aug-21	Low
		2	All staff, pupils and volunteers are aware of all relevant policies and procedures including, but not limited to, the following: - Health and Safety Policy - Infection Control Policy - First Aid Policy	Yes	Ensure central employees regularly working at KCG, have sight of relevant H&S policy	RIW	Sep-21	
		3	All staff have regard to all relevant guidance and legislation including, but not limited to, the following: - The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 - The Health Protection (Notification) Regulations 2010 - Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' - DfE and PHE (2020) 'COVID-19: guidance for educational settings'	Yes	As required for roles. Please report any concerns to the Estates Manager or Commercial Director	ALL	Ongoing	
		4	The relevant staff receive any necessary training that helps minimise the spread of infection, e.g. infection control training.	Yes	Reminders provided in central team meetings, as deemed necessary.	MCK	Sep-21	
		5	The school keeps up-to-date with advice issued by, but not limited to, the following: DfE; NHS; Department of Health and Social Care; PHE	Yes	Relevant roles only.	MCK	Sep-21	
		6	Staff are made aware of the school's infection control procedures in relation to coronavirus.	Yes	Reminders provided in Tuesday briefing staff meetings, as deemed necessary.	MCK	Sep-21	
		7	Parents are made aware of the school's infection control procedures in relation to coronavirus via letter and social media – they are informed that they must not send their child to school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days, the parents/carers should call the school to inform the school of this and that they will be following the national Stay at Home guidance.	N/A	Communication to go home via parentmail to confirm	MCK	Sep-21	
		8	Pupils are made aware of the school's infection control procedures in relation to coronavirus and are informed that they must tell a member of staff if they begin to feel unwell.	N/A	To be made explicit at initial assembly in September	MCK	Sep-21	
		9	Staff and pupils are made aware of the process for removing face coverings when pupils and staff who use them arrive at school, and this is communicated clearly to parents and staff.	Yes	To be made explicit at initial assembly in September	MCK	Sep-21	
		10	The Staff and Volunteer Confidentiality Policy and Pupil Confidentiality Policy are followed at all times – this includes withholding the names of staff, volunteers and pupils with either confirmed or suspected cases of coronavirus.	Yes	See Data Protection Policy		Sep-21	
2 Prevention – General								
2.1 Minimise contact with individuals who are unwell with COVID-19 symptoms	Medium	1	If a pupil or staff member develops COVID-19 symptoms or has a positive test they will follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).	Yes	Guidance made clear to parents in start of year message	LIM	Sep-21	Medium
		2	If anyone in the school develops COVID-19 symptoms, however mild, they will be sent home and they should follow public health advice.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	

		3	For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		4	If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary, further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		5	The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		6	The 'Flowchart school response to suspected or confirmed COVID-19 cases' will be followed for suspected or confirmed cases	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		7	In an emergency, call 999 if someone is seriously ill or injured or their life is at risk. Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital.					
		8	Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or they have been requested to do so by NHS Test & Trace.					
		9	Everyone will wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		10	PPE will be worn by staff caring for the child while they await collection (such as for a very young child or a child with complex needs). More information on PPE use can be found in the safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) guidance.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		11	The Infection Control Policy and Cleaning in non-healthcare settings guidance to be followed to clean the area.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
		12	Any medication given to ease the unwell individual's symptoms, e.g. paracetamol, is administered in accordance with the Administering Medications Policy	Yes	Follow school medication policy	CHA	Sep-21	
		13	Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and Cleaning in non-healthcare settings guidance.	Yes	Follow protocol followed throughout pandemic. Clear guidance notes flow chart in reception	CHA	Sep-21	
2.2 Where recommended use of face covering	Medium	1	From Step 4, face coverings are no longer recommended for pupils, staff and visitors either in classrooms or in communal areas.	Yes	Ensure clarity of message in opening assembly and each subsequent assembly	MCK	Sep-21	Medium
		2	Pupils aged 11 and over should wear a face covering when travelling on dedicated transport to secondary school or college.	Yes	Message families who use public transport	CHA	Sep-21	
		2.2.1 Temporary additional measures in event of outbreak						
		3	If a specific threshold in the school's Outbreak Management Plan is met the following additional measures will be considered					
		4	Face coverings will temporarily be re-introduced in communal areas and classrooms for pupils (aged 11 and over), staff and visitors, unless exempt.	N/A for now	No adaption necessary - follow guidance	MCK	Sep-21	

		5	Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn.	N/A for now	No adaption necessary - follow guidance	MCK	Sep-21	
		6	Face visors or shields can be worn by those exempt from wearing a face covering but they are not an equivalent alternative in terms of source control of virus transmission. They should only be used after carrying out a risk assessment for the specific situation and should always be cleaned appropriately.	N/A for now	No adaption necessary - follow guidance	MCK	Sep-21	
		7	In the event of an outbreak, Contingency framework: education and childcare settings will be referred to in reimplementing the use of face coverings. In the event of an outbreak, Contingency framework: education and childcare settings - GOV.UK (www.gov.uk) will be referred to in reimplementing the use of face coverings.	N/A for now	No adaption necessary - follow guidance	MCK	Sep-21	
2.3 Clean hands thoroughly more often than usual	Medium	1	Pupils clean their hands regularly, including: - when they arrive at the school - when they return from breaks - when they change rooms - before and after eating	Yes	Ensure sanitiser levels checked at the end of each day ready for following day		Sep-21	Low
		2	Pupils and staff will need to wash their hands and incorporate time for this in timetables or lesson plans.	Yes			Sep-21	
		3	Staff working with pupils who spit uncontrollably may want more opportunities to wash their hands than other staff.	N/A			Sep-21	
		4	Pupils who use saliva as a sensory stimulant or who struggle with 'catch it, bin it, kill it' may also need more opportunities to wash their hands.	N/A			Sep-21	
		5	Continue to help pupils with complex needs to clean their hands properly.	Yes	EHCP students with specific needs to be accompanied by TA	TAs	Sep-21	
		6	Frequent and thorough hand cleaning should now be regular practice.	Yes			Sep-21	
		7	Ensure there is enough hand washing or hand sanitiser stations available so that all pupils and staff can clean their hands regularly	Yes		CAR	Sep-21	
		8	Supervise hand sanitiser use given the risks around ingestion – skin friendly skin cleaning wipes can be used as an alternative	Yes		All	Sep-21	
		9	Building these routines into school culture, supported by behaviour expectations and helping ensure younger pupils and those with complex needs understand the need to follow them	Yes			Sep-21	
2.4 Good respiratory hygiene	Medium	1	'Catch it, bin it, kill it' approach continues to be very important, suitable number of tissues and bins available in the school to support pupils and staff to follow this routine.	Yes			Sep-21	Low
		2	Younger pupils and those with complex needs are helped to follow this.	Yes	EHCP students with specific needs to be accompanied by TA	TAs	Sep-21	
		3	Risk assessments to identify pupils with complex needs who struggle to maintain good respiratory hygiene, for example those who spit uncontrollably or use saliva as a sensory stimulant.	N/A			Sep-21	
2.5 Cleaning and disinfection	Medium	1	Surfaces that pupils are touching, such as toys, books, desks, chairs, doors, sinks, toilets, light switches, bannisters are cleaned more regularly than normal.	Yes	Mandy to continue to clean all reglar surfaces throughout the day	JOH	Sep-21	Low
		2	More frequent cleaning of rooms and shared areas that are used by different groups	Yes	Mandy to continue to clean all reglar surfaces throughout the day	CAR	Sep-21	
		3	Soft furnishings, soft toys and toys that are hard to clean (such as those with intricate parts) are removed.	Yes		CAR	Sep-21	
		4	Toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet - different groups being allocated their own toilet blocks could be considered but is not a requirement if the site does not allow for it	Yes		CAR	Sep-21	

			The COVID-19: cleaning of non-healthcare settings guidance is followed.	Yes		CAR	Sep-21	
		6	Outdoor playground equipment should be cleaned more frequently. This includes resources used inside and outside by wrap around care providers as set out in the School Lettings Policy/Contract	Yes	IRI to liaise with hirers	IRI	Sep-21	
		7	Spillages of bodily fluids, e.g. respiratory and nasal discharges, are cleaned up immediately in line with the Infection Control Policy and Cleaning in non-healthcare settings guidance	Yes		All	Sep-21	
		8	Cleaners are employed by the school to carry out daily, thorough cleaning that follows national guidance and is compliant with the COSHH Policy and the Health and Safety Policy.	Yes	Mandy to continue to clean all reglar surfaces throughout the day in addition to full nightly clean	CAR	Sep-21	
		9	The SBM arranges enhanced cleaning to be undertaken where required – advice about enhanced cleaning protocols is sought from the local health team. Schools short of cleaning product supplies, should email DfE-CovidEnquiries.COMMERCIAL@education.gov.uk	Yes	Delegated to CAR	CAR	Sep-21	
		10	The SBM monitors the cleaning standards of school cleaning contractors and discusses any additional measures required with regards to managing the spread of coronavirus.	Yes	Delegated to CAR	CAR	Sep-21	
2.6 Minimise contact	Medium	1	From Step 4, it is no longer recommend that it is necessary to keep children in consistent groups ('bubbles'). Bubbles will not need to be used for any summer provision or in schools from the autumn term.	N/A for now	Bubbles removed. Would be re-instigated in the event of significant outbreak or on the advice of PHE	MCK	Sep-21	Low
		2	The school may choose to continue with these measures until the end of the summer term.					
		2.6.1 Educational visits						
		3	It is recommended that the school does not go on any international visits before the start of the autumn term. From the start of the new school term the school can go on international visits that have previously been deferred or postponed and organise new international visits for the future.	Yes	Full RA in place for all trips	FER	Sep-21	
		4	The school is aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit and the school will comply with international travel legislation and will have contingency plans in place to account for these changes.	Yes		FER	Sep-21	
		5	The school will liaise with either its visit provider, commercial insurance company, or the Risk Protection Arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options can be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI). Any school holding ATOL or ABTA refund credit notes may use these credit notes to rebook educational or international visits.	Yes		FER	Sep-21	
		6	The school will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. General guidance about educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP).	Yes		FER	Sep-21	
		2.6.2 Wraparound activities						
		7	From Step 4, it is no longer recommended necessary to keep children in consistent groups ('bubbles'). This means that bubbles will not need to be used for any summer provision or from the autumn term.	N/A for now		MCK	Sep-21	

8	From Step 4, it is no longer advised that providers limit the attendance of parents and carers at sessions. The school will continue to ensure that parents' and carers' most up-to-date contact details are held in case of an emergency.	Yes	Continue with virtual parents evenings until Xmas pending review following success of this year	MCK	Sep-21
9	Wraparound childcare and other organised activities for children may take place in groups of any number.	Yes		MCK	Sep-21
10	Providers caring for children: - under 5 years only should refer to the guidance for early years and childcare providers during the COVID-19 pandemic	N/A			Sep-21
	2.6.3 Sports provision				
11	All sports provision, including competition between settings, should be planned and delivered in line with government guidance.	Yes		HAM	Sep-21
12	Providers of sports activities will also refer to: - guidance on grassroot sports for public and sport providers, safe provision and facilities, and guidance from Sport England - advice from organisations such as the Association for Physical Education and the Youth Sport Trust - guidance from Swim England on school swimming and water safety lessons available at returning to pools guidance documents - using changing rooms safely	Yes		HAM	Sep-21
	2.6.4 Performances, Events and Music				
13	Singing, wind and brass instrument lessons can be undertaken, following guidance provided by the DCMS working safely during coronavirus (COVID-19): performing arts.	Yes		WAL	Sep-21
14	If planning an indoor or outdoor face-to-face performance in front of a live audience, the school will also follow the latest advice in the DCMS working safely during coronavirus (COVID-19): performing arts.	Yes		WAL	Sep-21
15	If delivering sporting or other organised events, more information can be found in the COVID-19: Organised events guidance for local authorities.	Yes		MCK	Sep-21
16	Where the school premises are hired for use by external wraparound childcare providers, such as after-school or holiday clubs, these organisations will: - consider the relevant government guidance for their sector - put in place protective measures.	Yes	Nick Irwin to liaise with hirers	IRI	Sep-21
	2.6.5 Temporary Additional Measures in the event of an Outbreak	N/A for now		MCK	When required
17	It may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups, as follows.	N/A for now		MCK	When required
18	The number of contacts between pupils and staff is reduced. This is achieved through keeping groups separate (in 'Bubbles'). The school will consider: - The layout of the school site; - The feasibility of keeping distinct groups separate while offering a broad curriculum	N/A for now		MCK	When required
19	More information on groups can be found in COVID-19: Guidance for full opening				
20	All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. This will be particularly important for secondary schools.	N/A for now		MCK	When required
21	Supply teachers, peripatetic teachers and/or other temporary staff can move between schools.	N/A for now		MCK	When required
22	Large gatherings such as assemblies are avoided, and groups kept	N/A		MCK	When required

		apart.				required	
		23 The timetable is revised to implement where possible: - Plan for lessons or activities which keep groups apart and movement around the school site to a minimum; - Maximise the number of lessons or classroom activities which could take place outdoors; - Staggered assembly groups; - Break times (including lunch) are staggered so that all pupils are not moving around the school at the same time.	N/A for now		COL/MCK	When required	
		24 Pupils use the same classroom or defined area of a setting throughout the day, with a thorough cleaning of the rooms at the end of the day, and are seated at the same desk.	N/A for now		MCK	When required	
		25 Mixing within education or childcare setting is minimised by: - accessing rooms directly from outside where possible; - considering one-way circulation, or place a divider down the middle of the corridor to keep groups apart as they move through the setting where spaces are accessed by corridors; - staggering lunch breaks and pupils clean their hands beforehand and enter in the groups they are already in or pupils are brought their lunch in their classrooms; - The number of pupils using the toilet at any one time is limited.	N/A for now		MCK	When required	
		26 The use of shared space such as halls is limited and there is cleaning between use by different groups.	N/A for now		MCK	When required	
2.7 Keep occupied spaces well ventilated	Medium	1 Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. When the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained. These can be achieved by a variety of measures including: - mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible and checked to confirm that normal operation meets current guidance and that only fresh outside air is circulated. If possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply - natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air - natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so) The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus (COVID-19) advice provides more information.	Yes		ALL	Sep-21	Low
		2 To balance the need for increased ventilation while maintaining a comfortable temperature, consider: - opening high level windows in colder weather in preference to low level to reduce draughts - increasing the ventilation while spaces are unoccupied (for example, between classes, during break and lunch, when a room is unused) - providing flexibility to allow additional, suitable indoor clothing	Yes		ALL	Sep-21	

	Medium	11	Additional information on PCR test kits for schools and further education providers is available.					Medium
4 Response to infection or an outbreak								
4.1 Test and trace	Medium	1	From Step 4, close contacts will be identified via NHS Test and Trace and the school is longer expected to undertake contact tracing.	Yes	Maintain central seating plans in the event NHS Test and Trace requires information	MCK/LIM	Sep-21	Medium
		2	As with positive cases in any other setting, NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.	Yes	Maintain central seating plans in the event NHS Test and Trace requires information	MCK/LIM	Sep-21	
		3	The school is aware it may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.	Yes	Enusre parents aware of this change in start of Year communication	MCK/LIM	Sep-21	
		4	18-year-olds will be treated in the same way as children until 4 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.					
			Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: They are fully vaccingated; They are below the age of 18 years and 6 months; They have taken part or are currently taking part of an approved COVID - 19 vaccine trial; They are not able to get vaccinated for medical reasons. Instead, they will be contacted by NHS track and track, informed they have been in close contact with a positive case and advised to take a PCR test.					
			The school will encourage all individuals to take a PCR test if advised to do so.					
			Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.					
		5	18-year-olds will be treated in the same way as children until 6 months after their 18 th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.	Yes	Maintain central seating plans in the event NHS Test and Trace requires information	MCK/LIM	Sep-21	
4.2 Managing confirmed COVID-19 cases	Medium	1	If a pupil or staff member develops COVID-19 symptoms or has a positive test they will follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).	Yes	Ensure clear in start of year communication	MCK	Sep-21	Medium
		2	If anyone in the school develops COVID-19 symptoms, however mild, they will be sent home and they should follow public health advice.	Yes	Follow same protocols as pre-summer 2021	CHA	Sep-21	

		3	If a pupil in a boarding school shows symptoms, they should usually self-isolate in their residential setting so that their usual support can continue, others may then benefit from self-isolating in their family home.	Yes	Follow same protocols as pre-summer 2021	CHA	Sep-21	
		4	For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household	Yes	Follow same protocols as pre-summer 2021	CHA	Sep-21	
		5	If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary, further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left	Yes	Follow same protocols as pre-summer 2021	CHA	Sep-21	
		6	The household (including any siblings) should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection.	Yes	Follow same protocols as pre-summer 2021	CHA	Sep-21	
		7	Flowchart school response to suspected or confirmed COVID-19 cases to be followed for suspected or confirmed cases.	Yes	Inform Trust Central Team of confirmed cases	CHA	Sep-21	
		8	In the majority of cases, schools and parents will be in agreement that a child with symptoms should not attend school, given the potential risk to others. In the event that a parent or guardian insists on a child attending school, schools can take the decision to refuse the child if in their reasonable judgement it is necessary to protect their pupils and staff from possible infection with coronavirus (COVID-19). Any such decision would need to be carefully considered in light of all the circumstances and the current public health advice.	Yes		MCK	Sep-21	
4.3 Contain any outbreaks	High	1	<u>The contingency framework describes the principles of managing local outbreaks of COVID-19 in education and childcare settings. Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described in the contingency framework in individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities.</u>	Yes	Follow all contingency framework and PHE recommendations	MCK	Sep-21	Medium
		2	The school's Outbreak Management Plan describes what it would do if children, pupils, students or staff test positive for COVID-19, or how the school would operate if it was advised to reintroduce any measures described in this document to help break chains of transmission.					
		3	The Outbreak Management Plan will be kept up-to-date and relevant to the school's unique setting, referencing the government's COVID-19 Contingency Framework and the Surrey County Council local outbreak control plan.					
		4	<u>This risk assessment sets out the additional protective measures which will be considered in the case of and for the duration of an outbreak i.e. if a specific threshold is met, as set out in the government's COVID-19 Contingency Framework and the school's Outbreak Management Plan.</u>					
			The additional measures are given elsewhere in this risk assessment under separate headings " Temporary additional measures in the event of an outbreak " and are shown in <i>italic</i> text.					
		5	Covid Clinics – consultation offer provides additional support to assist school leaders in their decision making in response to an outbreak. The consultation service is delivered by Surrey County Council Public Health and School Relationships & Support Service.					

5 Attendance								
5.1 Clinically extremely vulnerable (CEV)	Medium	1	All clinically extremely vulnerable pupils should attend their school unless they are one of the very small number of pupils under paediatric or other specialist care and have been advised by their GP or clinician not to attend.	Yes	Liaise directly with all known students classed as CEV	MCK	Sep-21	Medium
		2	Pupils who live with someone who is clinically extremely vulnerable should continue to attend school as normal.	Yes		MCK	Sep-21	
		3	Further information is available in the guidance on supporting pupils at school with medical conditions	Yes		MCK	Sep-21	
5.2 Travel and quarantine	Medium	1	All pupils travelling to England must adhere to current legislation, details of which are set out in government travel advice.	Yes	Families to be directed to advice where travel is known	MCK	Sep-21	Low
		2	Schools will check the current 'red list' and liaise with parents to ensure any pupils arriving from an affected country, or having transited through one in the past 10 days, will follow this advice.	Yes	Families to be directed to advice where travel is known	MCK	Sep-21	
		3	Those aged 11 to 17 need proof of a negative COVID-19 test to travel to England (children aged 10 and under are exempt from this) and those aged 5 to 17 must take a COVID-19 travel test on or before day 2. More information is provided in the government's quarantine and testing guidance	N/A		MCK	Sep-21	
6 Workforce								
6.1 Clinically extremely vulnerable (CEV)	Medium	1	Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the 19 July guidance on protecting people who are CEV from COVID-19	Yes	Ensure all CEV have read and understood RA. MCK to deal with individual concerns	MCK	Sep-21	Medium
		2	The school is able to explain the measures it has in place to keep CEV staff safe at work, noting the Health and Safety Executive's (HSE) guidance on protecting vulnerable workers, including advice for employers and employees on how to talk about reducing risks in the workplace.	Yes	Ensure all CEV have read and understood RA. MCK to deal with individual concerns	MCK	Sep-21	
6.2 Pregnant women	Medium	1	Pregnant women are considered 'clinically vulnerable' or in some cases 'clinically extremely vulnerable' to coronavirus (COVID-19) and therefore require special consideration as set out in the guidance for pregnant employees. Employers should carry out a risk assessment to follow the Management of Health and Safety at Work Regulations 1999 (MHSW). Pregnant women of any gestation should not be required to continue working if this is not supported by the risk assessment.	Yes	Pregnant staff asked to seek advice of GP. If necessary and appropriate, duties to be re-aligned to allow to work remotely.	MCK	Sep-21	Medium
		2	Women who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from COVID-19 at any gestation, should take a more precautionary approach. Employers should ensure pregnant women are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable (this group may previously have been advised to shield).	Yes	Pregnant staff asked to seek advice of GP. If necessary and appropriate, duties to be re-aligned to allow to work remotely.	MCK	Sep-21	
6.3 Clinically vulnerable (CV)	Medium	1	Clinically vulnerable staff can continue to attend school. While in school they should follow the prevention measures in this document to minimise the risks of transmission.	Yes		MCK	Sep-21	Medium
		2	People who live with those who are clinically vulnerable can attend the workplace but should ensure they maintain good prevention practice in the workplace and at home.	Yes		MCK	Sep-21	
7 Emergencies								

	Medium	1	All pupil emergency contact details are up-to-date, including alternative emergency contact details, where required.	Yes	Ensure all details checked in first week back	CHA	Sep-21	Low
		2	Parents are contacted as soon as practicable in the event of an emergency.	Yes		CHA	Sep-21	
		3	Pupil alternative contacts are called where their primary emergency contact cannot be contacted.	Yes		CHA	Sep-21	
		4	The school has an up-to-date First Aid Policy in place which outlines the management of medical emergencies – medical emergencies are managed in line with this policy.	Yes	The setting holds staff emergency contact details and those for regular volunteers, as appropriate.	CHA	Sep-21	
8 Managing School Transport								
	Medium	1	Parents and pupils are encouraged to walk or cycle to their education setting where possible.	Yes		CHA	Sep-21	Low
		2	Parents and pupils are discouraged from using public transport, where possible particularly during peak times.	Yes		CHA	Sep-21	
		3	<u>For more information on home to school transport - Dedicated transport to schools and colleges COVID-19 operational guidance (publishing.service.gov.uk)</u>	Yes		CHA	Sep-21	
		4	Pupils aged 11 and over should wear a face covering when travelling on dedicated transport to secondary school or college.	Yes		CHA	Sep-21	
		5	Maximising distancing and minimising mixing is no longer recommended, but unnecessary risks such as overcrowding should be minimised.	Yes		CHA	Sep-21	
		6	<u>Transport providers are advised that they do not work if they or a member of their household are displaying any symptoms of coronavirus, and should follow the PHE stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>	Yes		CHA	Sep-21	
		7	Transport providers, as far as possible, are advised of the need to follow hygiene rules and to ensure vehicles are well ventilated when occupied, particularly by opening windows and ceiling vents.	Yes		CHA	Sep-21	
	Medium	8	Where possible, transport arrangements are organised to cater for any changes to start and finish times.					Low
	Medium	9	Revised travel plans are communicated clearly to contractors, local authorities and parents where appropriate (for instance, to agree pick-up and drop-off times).					Low
	Medium	10	<u>For more information on home to school transport – Dedicated transport to schools and colleges COVID-19 operational guidance</u>					Low
			Temporary additional measures in the event of an outbreak					
	Medium	11	<i>If a specific threshold in the school's Outbreak Management Plan is met or if the school is advised to consider reintroducing bubbles to reduce mixing for a temporary period, the school will consider whether it is possible to temporarily reinstate any measures it previously had in place to reduce mixing on transport.</i>					Medium
9 Additional Site-Specific Measures								
9.1	None yet							